

DEVELOPING YOUR COVID-19 SAFETY PLAN

A COVID-19 Safety Plan template has been developed for use by clubs. The COVID-19 Safety Plan should outline how the club will manage training and club activities in order to minimise the spread of COVID-19 and safeguard members from the risk of infection.



BE INFORMED

Before beginning each club should:

- Ensure they are up to date with all government guidance.
- Familiarise themselves with the SOI Return to Activities Protocol.
- Read through the safety plan template.



CONSULT WITH YOUR VENUE

Here are some of the things you might want to discuss with your venue:

- What numbers are permitted within the area you are using for training?
- Is a one way system in place for moving around the venue?
- What entrance / exit doors are to be used?
- Where are sanitisation stations in place?
- What additional cleaning procedures have been implemented by the venue / what does the club need to do?
- Has there been any changes to emergency procedures?

Some venues will have completed their own risk assessment to assess what measures are required in the venue. Make a note of what measures have been put in place by the venue so these can be included as control measures in your Club's risk assessment.

DEVELOP YOUR SAFETY PLAN AND RISK ASSESSMENT

Clubs should complete each section of the template in as much detail as possible:

➤ Requirements & Actions

Green text boxes are provided in each section with details of the requirement and actions for completing that section. These boxes can be deleted; once the section is complete.

➤ Sample Text

Sample text to aid in the completion of the Plan has been provided in RED FONT. Each club should review and edit this text as applicable to your club situation.

➤ Agreed Text

All other text in black font is standard text which should be included in your plan. If a section is not applicable, delete the content and input 'Not Applicable'.

➤ Risk Assessment

Clubs must complete a Risk Assessment for COVID-19 to include Universal (common) & Site Specific Risks. Don't forget to consult with your COVID-19 Safety Team and Venue Owner. Completed risk assessments should be included as an appendix to the Club's safety plan.



REVIEW YOUR PLAN

Your safety plan should be treated as a live document. All clubs should review their safety plan and risk assessment to ensure they remain relevant and are in line with Government guidelines and measures put in place by the venue.

