

## **Volunteer Support Centre:**

### **Daytime Volunteer**

**Cork**

## **About Special Olympics**

Special Olympics Munster is a regional division of Special Olympics Ireland. We are a sports organisation for people with an intellectual disability. In conjunction with our affiliate clubs, we provide athletes with a range of opportunities from sport to health promotion and athlete leadership.

## **Our Volunteer Centre**

Each of the five regional offices and have their own Volunteer Support Centre. Each of these centres are run by volunteers who provide administrative support to the offices.

We are looking for new volunteers to join the volunteer support centre team in Cork.

## **Responsibilities:**

- ✓ Phone calls
- ✓ Mail outs
- ✓ Data entry
- ✓ Assist with preparation for fundraising and sports events

## **What's required for this position?**

- ✓ Personable and friendly
- ✓ Good communication skills



## **Volunteers will be provided with the following supports:**

- ✓ Support, advice and recognition
- ✓ Initial induction and training

## **Location**

Cork City

## **Time commitment**

One morning or afternoon a week (4 hours)

If you are interested, please contact Liana on 021-497 7192 for more information

**Special  
Olympics  
Munster**

